## **Digital Literacy Programme**

An online programme on 'Digital Literacy' was conducted by Tech Mahindra Foundation in coordination with Board of School Education Haryana and Rotary Club from June 14 to June 18,2021 to equip the teachers with additional soft skills. There were around 90 participants. All the staff members of SRS, along with the teachers of other schools, participated in the workshop. We were selected as the pilot group for the 'Digital Literacy' programme.

The goal of the workshop was to hone the skills of the teachers to be sufficiently prepared, confident and competent in making full use of ICT tools in and out of the classroom.

The workshop was divided into five sessions. Each session provided teachers with many hands on opportunities to explore and discover basic components of Digital literacy and fundamentals of operating system. The mentors taught us how to write by using MS word, how to prepare results of our students by using MS Excel, and how to create presentation by using MS PowerPoint.

All the teachers also got opportunity to present their own skills. At the end, participants were asked to evaluate the workshop in terms of their learning outcomes and the impact the workshop had had on them in terms of knowledge and skill acquisition.

It was a unique experience for the learners. The workshop was really fruitful as we learnt various innovative ideas and with the help of these ideas, we can make teaching-learning process more interesting and effective.



